

CALIFORNIA NATIONAL GUARD
COUNTERDRUG TASK FORCE
TOUR ANNOUNCEMENT

1. Position: Assistant Operations Officer
(Temporary Tour 12 to 18 months)

Location: Counterdrug HQ's
Sacramento, CA

4. Grade Range: WO1 - CW3 or O-1 to O-3

6. Personnel Eligible to Apply: (x) Male
 (x) Female
 (x) Army (x) Officer
 (x) Air (x) WO
 () Enl

7. Selecting Supervisor: J-3 Operations OIC

8. Military Status: FTNGD-CD Title 32
 Section 502(f)

2. Tour # CD 04-26

3. Effective Date: 28 May 2004

5. Closing Date: 1 July 2004

Submit Application To:
California National Guard
Counterdrug Task Force
ATTN: CACS-CD-J1
10293 Rockingham Drive
Sacramento CA 95827
FAX: 916-854-3524

NOTE: COMPLETED APPLICATIONS MUST ARRIVE NLT COB OF THE CLOSING DATE.

9. This is a Counterdrug Task Force temporary tour not to exceed eighteen (18) months for an Assistant Operations Officer located in the Sacramento Area. **Priority will be given to current CD members and CD members returning from deployment.**

10. Job Description: Serves as liaison and coordinator with law enforcement, Counterdrug teams, and other military units in the development, execution and termination of missions.

a. Responsibilities include:

- (1) Provides oversight for the establishment and maintenance of mission files, mission calendar, and Counterdrug Management Information Systems (CMIS) database.
- (2) Prepare for signature and issue MOU's, MOA's, WARNO's, FRAGO's, OPORD's, memorandums, mission approval/termination, seizure/operations reports, AARs and other documents required by NGR 500-2.
- (3) Assist JCDTF Teams in the development of OPORD's, OPLAN's to include but not limited too: risk assessment, LEA response (when applicable), medical evac, ROE/RUF briefs, and comms plan.
- (4) Provide oversight of Regional Operations NCO in the upkeep of operations status board and calendar(s).
- (5) Coordinate with JAG for validation of legal sufficiency of mission(s).
- (6) Act as CDTF operations officer in the absence of the operations officer or deputy.
- (7) Consolidate mission stats for region 3 and for weekly operational briefings.

11. Application packets must, as a minimum, contain the following documents: **(NOTE: Failure to provide any of the items below will result in disqualification and your application will not be considered.)**

a. Current Counterdrug (CD) members and CD members who are deployed:

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(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Copy of your last three (3) CD evaluations.

(4) Team Commander/OIC's acknowledgement/recommendation.

(5) Copy of last DA Form 705 or physical fitness verification memorandum (ANG)

b. Non-Counterdrug members:

(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Letter of recommendation from Unit Commander.

(4) Three letters of recommendation with personal reference and point of contact.

(5) Copy of most recent physical examination (SF 88 and SF 93) and Current UP Slip for Aviation.

(6) Copy of all previous DD Forms 214 (copy must include bottom portion that identifies SPD code.

(7) Army: Copy of DA Form 2-1, PQR, and RPAS statement. Air: Report Individual Person (RIP).

(8) Army: Current DA Form 705. Air: Physical Fitness Verification Memorandum.

(9) Copy of civilian and military driver's license.

(10) Original current DMV printout.

(11) Last three OER's (ARNG applicants) or OPRs (ANG applicants).

(12) Verification of security clearance.

(13) Copy of individual aircrew training records (ANG applicants).

(14) Completed and signed CD Form 301 (on CD website).

(15) Completed and signed CD Form 302 (on CD website).

12. Unique requirements for Counterdrug duty.

a. Urinalysis testing upon entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under ADAPCP or the ANG Drug Abuse Testing Program.

b. Requirement to continue attendance at IDT/IAD and AT while on FTNGDCD.

c. Status of employment is year to year subject to available funding.

d. Probability of criminal records checks, and/or security screening by LEAs of applicants serving in LEA offices or in positions where they are privy to operational information of LEAs. Applicants will be informed that such inquiries are likely to be completed after entry on duty and that rejection by LEAs could result in their removal from the Counterdrug program.

e. Standards of Conduct.

(1) Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.

(2) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.

13. Other considerations:

a. Applicants must possess a Favorable Entrance National Agency Check /National Agency Check (ENTNAC/NAC) within past 10 years.

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b. Personnel entering FTNGDCD must meet the medical standards set forth in AR 40-501, Chapter 2 or AFI 48-123, Attachment 2. This requirement can be met for soldiers with a current (within the last 60 days) Annual Medical Certificate reviewed by the State Surgeon, or Physician/Physician Assistant/Nurse Practitioner designee and a letter signed by the State Surgeon stating that the individual's retention physical meets the standards of AR 40-501, Chapter 2. If the soldier's condition warrants a 3 or 4 designation on any PULHES profiles, the soldier must appear before the State Medical Retention Board and be found to be deployable and meet retention standards of AR 40-501, Chapter 2, prior to FTNGD-CD duty.

c. Army National Guard personnel must meet the HIV testing requirements of AR 600-110 (Identification, Surveillance and Administration of Personnel Infected with Human Immunodeficiency Virus (HIV)).

d. Air National Guard members must have a periodic medical examination within 24 months prior to entry and a current HIV test within 180 days prior to entry. ANG members age 40 or older must have an exercise tolerance treadmill test if the Cardiac Risk Index (CRI) is 10,000 or greater.

14. A 29-day probationary period will be part of the initial tour of duty for non-CD members. Pending performance and medical evaluation results, orders may be extended for the remainder of the fiscal year. PCS is authorized after 29 days. Applicants must be willing to relocate within the State of California.

15. Equal Opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

16. Interviews will be scheduled after the closing date. Questions can be directed to the J-1 at (916) 854-3707.